



Sedlescombe Parish Council

To: All Councillors of the Finance & General Purposes Executive Committee

You are hereby summoned to attend the Meeting of the
Finance & General Purposes Executive Committee
on Tuesday 17th February 2026 at Sedlescombe Village Hall, CR2 at 18:30
when it is proposed to transact the following business.

Signed Jackie Scarff

Proper Officer & RFO to Sedlescombe Parish Council
07531 065469 / clerk@sedlescombe.org.uk

Public participation on matters on the agenda at the chairman's discretion.

End of public participation.

Item	Agenda Item (F25.)	
40.	<ul style="list-style-type: none"> i. To receive apologies & reasons for absence (LGA 1972 s85 (1)) ii. To consider accepting apologies & reasons for absence 	
41.	<p>Interests in accordance with the Localism Act 2011 and the Parish Council Code of Conduct. To receive councillors' declarations of interest regarding matters on the agenda and consider any written requests for dispensation as a result.</p> <ul style="list-style-type: none"> i. Pecuniary Interests ii. Other Interests (Non-Pecuniary) <p>To grant any requests for dispensation as appropriate. Reminder any changes to register of interests should be notified to the clerk immediately.</p>	
42.	To consider the minutes of the meeting on 18 November 2025 for approval and signing as a true record.	
43.	<p>If the committee wishes to exclude the public for a particular agenda item, the following resolution must be passed:</p> <p>'That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.'</p>	
44.	<p>Monthly Finance and Audit Reports</p> <ul style="list-style-type: none"> i. To receive the monthly statement of accounts to 31st January 2026 ii. To receive the bank reconciliations to 31st January 2026 <ul style="list-style-type: none"> a. CCLA b. Unity Trust Bank iii. To consider for approval invoices received including those paid as due in February 2026. iv. To agree that the clerk should book the year end audit with the Internal Auditor v. To review the earmarked reserves and agree any actions required. 	
45.	To consider the proposed amendments to the Scheme of Delegation for adoption and agree any actions required.	
46.	To consider paying the balance (£526.43) for the mobile phone	
47.	To discuss a proposed change to the way the clerks office allowance is paid and agree any actions required.	
48.	To agree the quote to repair and replace required parts identified in the emergency lighting test for the sports pavilion.	
49.	To consider how long agendas should remain on the website and agree any actions required.	
50.	To consider the training plan and agree any bookings required.	

49.	Reports & Questions To receive reports and questions from Members in brief, including items for next agenda.	
50.	To note that the next meeting is The Full Council 10 th March 2026 18:30 at Sedlescombe village Hall. The next meeting of the Finance & General Purposes Executive Committee is Tuesday 21 st April 2026 18:30 at Sedlescombe Village Hall, CR2.	

Circulation to all Committee Members

In accordance with The Data Protection Act 2018 all attendees of the meeting are hereby notified that the meeting may be recorded as an aide memoire for the clerk when compiling the minutes. The recordings are held securely and are deleted after the minutes have been written up.

Members of the public should be aware that being present at a meeting of the Council or one of its committees or sub-committees will be deemed as the person having given consent to being recorded (photograph, film or audio recording) at the meeting, by any person present. A person or persons recording the parish meeting are reminded that the "Public Session" period may not be part of the formal meeting and that they should take legal advice for themselves as to their rights to make any recording during that period.

Sedlecombe Parish Council

Bank - Cash and Investment Reconciliation as at 31 January 2026

Confirmed Bank & Investment Balances

Bank Statement Balances

31/10/2025	West Brom Savings Account	0.00
30/11/2025	Lloyds	0.00
31/01/2026	Unity Trust	22,508.79
31/01/2026	CCLA Deposit fund	151,529.50

174,038.29

Unpresented Payments

0.00

174,038.29

Receipts not on Bank Statement

0.00

Closing Balance

174,038.29

All Cash & Bank Accounts

1	Barclays Current Bank A/c	0.00
2	BarclaysActive Saver	0.00
3	West Bromich	0.00
5	Lloyds Bank	0.00
6	Unity Trust Bank	22,508.79
7	CCLA	151,529.50
	Other Cash & Bank Balances	0.00
	Total Cash & Bank Balances	174,038.29

Bank Reconciliation up to 31/01/2026 for Cashbook No 7 - CCLA

<u>Date</u>	<u>Cheque/Ref</u>	<u>Amnt Paid</u>	<u>Amnt Banked</u>	<u>Stat Amnt</u>	<u>Difference</u>	<u>Clear</u>	<u>Payee Name or Description</u>
05/01/2026			500.92	500.92		R <input checked="" type="checkbox"/>	Receipt(s) Banked
		<u>0.00</u>	<u>500.92</u>				

Signatory 1:

NameSignedDate

Signatory 2:

NameSignedDate

Statement of Account

Mrs Jackie Scarff
The Red House
Lower Street Ninfield
TN33 9ED

5 February 2026

Account name: **Sedlescombe Parish Council**
Account number: **PS1008576-001**
Statement period: **31/12/2025 to 31/01/2026**

Account summary

Total valuation as at 31 January 2026 **£151,529.50**
Total valuation as at last statement at 31 December 2025 **£151,028.58**

Holdings as at 31 January 2026

Fund name	Unit/share holdings	Price per unit/share	Value
Public Sector Deposit Fund SC4 - Public Sector GB00B3LDFH01	151,529.5000	£1.00	£151,529.50
Total value			£151,529.50

Transactions for the period from 31 December 2025 to 31 January 2026

Public Sector Deposit Fund SC4 - Public Sector

Transaction date	Transaction type	Unit/shares	Price per unit/share	Amount (GBP)
05/01/2026	Income Reinvestment	500.9200	£1.0000	£500.92

Correspondence address: PO Box 12892, Dunmow, Essex CM6 9DL

clientservices@ccla.co.uk Freephone 0800 022 3505 www.ccla.co.uk

Fund documentation is available at www.ccla.co.uk/investments, or may be requested from our Client Services team. Telephone calls are recorded.
CCLA Investment Management Limited (registered in England & Wales, No. 2183088) is authorised and regulated by the Financial Conduct Authority.
Registered address: One Angel Lane, London EC4R 3AB.

The average Fund yield for this period was 3.80% p.a.

Income for the period is as follows:

Month	Date paid	Method	Amount (£)	Destination
Jan 2026	03/02/2026	Reinvestment	£488.69	PS1008576-001

All CCLA forms are available on our website: www.ccla.co.uk/resources/client-documentation. Please ensure that you download and use the latest available form to make any transaction or amendment. Using an old form will result in the instruction being rejected.

Before making any additional investments into CCLA funds, please read the most recent version of the relevant fund's key information document (KID). KIDs can help investors understand the nature, risks, costs, potential gains and potential losses of fund, and compare the fund with other products. The KIDs for our funds are available in the investments section of our website at, www.ccla.co.uk. Or, you can ask us to send you copies, free of charge, by emailing our Client Services team at clientservices@ccla.co.uk.

Please keep all documents (including this statement) safe as you may need to refer to the information in the future.

If you would like to discuss any of the information on your statement please contact Client Services.

A glossary of terms used in this communication is available on www.ccla.co.uk/glossary. If you would like the information in an alternative format or have any queries, please call us on **0800 022 3505** or email us at clientservices@ccla.co.uk.

Bank Reconciliation up to 31/01/2026 for Cashbook No 6 - Unity Trust Bank

<u>Date</u>	<u>Cheque/Ref</u>	<u>Amnt Paid</u>	<u>Amnt Banked</u>	<u>Stat Amnt</u>	<u>Difference</u>	<u>Clear</u>	<u>Payee Name or Description</u>
05/01/2026	DD	41.31		41.31		R <input checked="" type="checkbox"/>	British Gas
05/01/2026	SO	35.00		35.00		R <input checked="" type="checkbox"/>	Castle Water
07/01/2026			625.00	625.00		R <input checked="" type="checkbox"/>	Receipt(s) Banked
08/01/2026	DD	0.07		0.07		R <input checked="" type="checkbox"/>	Yu Energy
09/01/2026	DD	91.11		91.11		R <input checked="" type="checkbox"/>	NEST Pensions
13/01/2026			5.00	5.00		R <input checked="" type="checkbox"/>	Receipt(s) Banked
16/01/2026	DD	46.80		46.80		R <input checked="" type="checkbox"/>	Beaming Ltd
20/01/2026	SO	1,150.00		1,150.00		R <input checked="" type="checkbox"/>	Clerk
21/01/2026	BACS	15.00		15.00		R <input checked="" type="checkbox"/>	Joanne Cosson Domestic
21/01/2026	BACS	150.20		150.20		R <input checked="" type="checkbox"/>	Clerk
21/01/2026	BACS	36.00		36.00		R <input checked="" type="checkbox"/>	Maiden Accountancy Services
21/01/2026	BACS	107.69		107.69		R <input checked="" type="checkbox"/>	Hannington Gilbert
21/01/2026	BACS	13,068.00		13,068.00		R <input checked="" type="checkbox"/>	UK Power Networks
21/01/2026	SO	62.28		62.28		R <input checked="" type="checkbox"/>	Uniserve (South East) Ltd
21/01/2026	BACS	1,700.73		1,700.73		R <input checked="" type="checkbox"/>	HMRC
21/01/2026	BACS	316.00		316.00		R <input checked="" type="checkbox"/>	SLCC
21/01/2026	SO	3.00		3.00		R <input checked="" type="checkbox"/>	Uniserve (South East) Ltd
21/01/2026	VAT		385.85	385.85		R <input checked="" type="checkbox"/>	Receipt(s) Banked
26/01/2026	SO	566.91		566.91		R <input checked="" type="checkbox"/>	HMRC
28/01/2026	correction			-6.00	6.00	<input type="checkbox"/>	wrong amount for Klarna
28/01/2026				6.00	-6.00	<input type="checkbox"/>	Klarna
28/01/2026	DD	28.89		28.89		R <input checked="" type="checkbox"/>	Klarna
28/01/2026	DD	-6.00		-6.00		R <input checked="" type="checkbox"/>	Klarna
31/01/2026	DDR	6.00		6.00		R <input checked="" type="checkbox"/>	Unity Trust Bank
		<u>17,418.99</u>	<u>1,015.85</u>				

Signatory 1:

NameSignedDate

Signatory 2:

NameSignedDate

**Bank Reconciliation Statement as at 31/01/2026
for Cashbook 6 - Unity Trust Bank**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page</u>	<u>Balances</u>
Unity Trust	31/01/2026		22,508.79
			<u>22,508.79</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			22,508.79
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			22,508.79
		Balance per Cash Book is :-	22,508.79
		Difference Excluding Adjustments is :-	0.00
<u>Adjustments to Reconciliation</u>			
28/01/2026 correction wrong amount for Klarna		6.00	
28/01/2026 Klarna		-6.00	
			<u>0.00</u>
		Unreconciled Difference is :-	0.00

Signatory 1:

Name Signed Date

Signatory 2:

Name Signed Date

Your Account Statement



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Unity Trust Bank plc
PO Box 7193
Planetary Road
Willenhall
WV1 9DG

Mrs Jackie Scarff
Sedlescombe Parish Council
The Red House
Lower Street
Battle
TN33 9ED

Date: 31/01/2026

Account Name: Sedlescombe Parish Council

Swift Code (BIC): NWBKGB2L

IBAN Number: GB93NWBK60023571418024

Sort Code: 608301

Account Number: 20425872

Your arranged overdraft limit is £0.00

Go Paperless! Receive your statements online and we'll notify you by SMS or email when they're available to view. Simply log into Your Online Banking and update your statement preferences or give us a call on 0345 140 1000



For eligible organisations, your deposits held with Unity Trust Bank are protected up to £85,000 under the Financial Services Compensation Scheme (FSCS). For more information about eligibility and compensation provided by the FSCS, please visit: **FSCS.org.uk** or refer to our FSCS Information Sheet and Exclusions List at **unity.co.uk/fscs**

Contact Us

 Call us: **0345 140 1000**

 Email us: **us@unity.co.uk**

 Visit us: **unity.co.uk**

Your Current T1 account transactions:

Date	Type	Details	Payments Out	Payments In	Balance
31/12/2025		Balance brought forward	£0.00	£0.00	£38,911.93
05/01/2026	Direct Debit	Direct Debit (BRITISH GAS)	£41.31	£0.00	£38,870.62
05/01/2026	Standing Order	S/O to: Castle Water	£35.00	£0.00	£38,835.62
07/01/2026	Credit	Sedlescombe	£0.00	£625.00	£39,460.62

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Statement number 084

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We invest in people Gold



Your Current T1 account transactions:					
Date	Type	Details	Payments Out	Payments In	Balance
08/01/2026	Direct Debit	Direct Debit (YU ENERGY RETAIL L)	£0.07	£0.00	£39,460.55
09/01/2026	Direct Debit	Direct Debit (NEST)	£91.11	£0.00	£39,369.44
13/01/2026	Credit	CLIENTS DEPOSIT	£0.00	£5.00	£39,374.44
16/01/2026	Direct Debit	Direct Debit (BEAMING LIMITED)	£46.80	£0.00	£39,327.64
20/01/2026	Standing Order	S/O to: JACKIE SCARFF	£1,150.00	£0.00	£38,177.64
21/01/2026	Standing Order	S/O to: Uniserve South Eas	£65.28	£0.00	£38,112.36
21/01/2026	Faster Payment Debit	B/P to: UK Power Networks	£13,068.00	£0.00	£25,044.36
21/01/2026	Faster Payment Debit	B/P to: HMRC	£1,700.73	£0.00	£23,343.63
21/01/2026	Transfer	B/P to: SLCC	£316.00	£0.00	£23,027.63
21/01/2026	Faster Payment Debit	B/P to: HanningtonGilbert	£107.69	£0.00	£22,919.94
21/01/2026	Faster Payment Debit	B/P to: Maiden Accountancy	£36.00	£0.00	£22,883.94
21/01/2026	Faster Payment Debit	B/P to: Mrs J D Scarff	£150.20	£0.00	£22,733.74
21/01/2026	Faster Payment Debit	B/P to: Joanne Oliver	£15.00	£0.00	£22,718.74
21/01/2026	Credit	HMRC VAT	£0.00	£385.85	£23,104.59
26/01/2026	Standing Order	S/O to: HMRC	£566.91	£0.00	£22,537.68
28/01/2026	Direct Debit	Direct Debit (KLARNA)	£22.89	£0.00	£22,514.79
31/01/2026	Fee	Service Charge	£6.00	£0.00	£22,508.79

Sending or Receiving Currency

You may be asked for your SWIFTBIC (Bank Identification Code) and IBAN (International Bank Account Number). These can be found at the top of this statement and are required to ensure that international banks can find the correct account to credit or debit funds.

When receiving currency into your Unity account, you must inform us of the transaction. The SWIFTBIC number relates to a central Unity account. We use this account to receive international currency before allocating the payment to your account. Please call us on **0345 140 1000** for more information.

Fraud Concerns

If you have any concerns regarding fraud on your account, then please call the freephone number **0808 196 8420**.

What happens when something goes wrong?

If you have a problem with your Unity account or our service, please get in touch with us on **0345 140 1000**. We aim to resolve any issues as soon as possible.

Accessibility

Unity offers a number of supporting services such as statements in braille or large print. Please contact us for more information.

Additional information

A copy of our interest rates can be found on our website – [unity.co.uk/interest-rates](https://www.unity.co.uk/interest-rates)

A copy of our fees and charges can be found on our website – <https://www.unity.co.uk/terms-and-conditions/>

This information is also available by calling **0345 140 1000**.

To help us improve our service and maintain security, we may monitor and/or record your telephone calls with us.

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Your pre-notification statement



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Unity Trust Bank plc
PO Box 7193
Planetary Road
Willenhall
WV1 9DG

Mrs Jackie Scarff
Sedlescombe Parish Council
The Red House
Lower Street
Battle
United Kingdom
TN33 9ED

Date: 31/01/2026

Page number 1 of 3

Account Name: Sedlescombe Parish Council

Statement number: 084

Sort Code: 608301

Account Number: 20425872

Dear Mrs Jackie Scarff,

This letter outlines charges relating to the transactions and debit interest on your account between 01/01/2026 and 31/01/2026.

You can find full details of our fees and charges within the Standard Service Tariff on our website <https://www.unity.co.uk/terms-and-conditions/>

The charges for this billing period are:

Total charges	£6.00
Total debit interest	£0.00
To be debited from your account on	28/02/2026

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Pre-notification of account charges		
Type	Count	Charge
Automated Payments	12	£0.00
Faster Payments	6	£0.00
Manual	—	£0.00
Account Fee	—	£6.00

Additional information			
The combined account charge includes the following transaction types:			
Automated Payments	Bacs Credit (in)	Direct Debit (out)	Faster Payment Credit (in)
Faster Payments	Standing Orders (out)	Bill Payments (out)	
Manual	Cheques	Credits	
Account Fee	This is the standard charge for maintaining your account regardless of any transactions.		
Total charge	These charges do not include cash or cheques paid in through the Post Office, Bank Counter or via our Freepost service.		

Interest and Charges

Our General Terms & Conditions state when we may apply charges or interest.

Further information about debit interest and other fees or charges can be found in our Standard Service Tariff.

Credit interest – AER stands for Annual Equivalent Rate and describes what the interest rate would be if interest was paid and compounded annually.

Debit interest – ABR stands for Above Base Rate and describes the rate charged annually above the Bank of England Base Rate.

Overdrafts

Arranged overdrafts – We agree in advance to provide you with an overdraft that allows you to borrow money on your account up to an agreed overdraft limit. If approved by Unity you will be given an arranged overdraft limit along with an agreed interest rate. These are typically agreed for a period of 12 months and are linked to the Bank of England Base Rate.

Unarranged overdrafts – An overdrawn balance on your account which we have not agreed in advance. We will charge our unarranged overdraft rate on any unarranged balances.

If you have an arranged overdraft limit and exceed this limit, we will charge interest at the rate we have agreed with you on the balance of your arranged overdraft limit and will charge an unarranged overdraft rate on any balance over your arranged overdraft limit.

In either of these circumstances, debit interest will be applied on each working day that your account is overdrawn.

For details of our interest rates and charges, please visit <https://www.unity.co.uk/terms-and-conditions/>

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Thanks

Your Unity Team

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